The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

The Annual Quality Assurance Report (AQAR) of the IQAC of the Year-2019-2020

Part – A

Data of the Institution
(data may be captured from IIQA)

1. Name of the Institution : **Mata Shree Jamnaba Samajibhai Godhani Mahila Arts & Commerce College-Joshipura (Junagadh)**

- Name of the Head of the institution : **Dr. J. A. Sojitra**

- Designation: **Principal**

- Does the institution function from own campus: **Yes**

- Phone no./Alternate phone no.: **0285-2611290**

- Mobile no.: **9033412265**

- Registered e-mail: **principal2smacc@gmail.com**

- Alternate e-mail : **kschotaliya@yahoo.in**

- Address   : **Near Railway Station, Joshipura**

- City/Town   : **Junagadh**

- State/UT   : **Gujarat**

- Pin Code   : **362002**

2. Institutional status:
- Affiliated / Constituent: **Affiliated**
- Type of Institution: **Women**
- Location : **Semi-urban**
- Financial Status: **Grants-in aid/ UGC 2f and 12 (B)/ Self financing**
- Name of the Affiliating University: **Bhakta Kavi Narsinh Mehta University, Junagadh**
- Name of the IQAC Co-ordinator : **Dr. K. S. Chotaliya**
- Phone no. : **0285-2611290**

- Alternate phone no. : ----

- Mobile: **9426444677**

- IQAC e-mail address: **principal2smacc@gmail.com**

- Alternate Email address: **kschotaliya@yahoo.in**

3. Website address: **http://www.smaccjnd.org**

Web-link of the AQAR: (Previous Academic Year): **http://www.smaccjnd.org**

4. Whether Academic Calendar prepared during the year? **Yes**

5. if yes, whether it is uploaded in the Institutional website: **http://www.smaccjnd.org**
Weblink: **http://www.smaccjnd.org**

6. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	B	73.00	2007	from: 2007 to: 2012
2nd	C	1.60	2018	from: 2013 to: 2018
3rd				from: to:
4th				from: to:
5th				from: to:

7. Date of Establishment of IQAC: DD/MM/YYYY: **30/06/2013**

8. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
The Meeting of IQAC on the beginning of the year to prepare Academic Calendar	25/06/2019 Wednesday	08
The Meeting of IQAC to enhance quality and to assign task to arrange activities of different college committees	07/08/2020 Wednesday	10
The Meeting of IQAC to get Feedbacks and progress reports of different college committees	16/01/2020 Thursday	**feedbacks**

9. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	State grant maintenance Amount
B.A., B.COM, H.S.		Gujarat Government	2019-20	2,07,290 10/06/2020
	Gujarat Government	Gujarat Government	2019-20	1,05,790 05/03/2020
			State grant maintenance	2,13,712 22/04/2020

10. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

      *upload latest notification of formation of IQAC

11. No. of IQAC meetings held during the year: 03

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website…….
Yes/No : Yes
  (Please upload, minutes of meetings and action taken report)
    The Minutes of Meetings and Action Taken Report have been uploaded on college site.
    The web-link is provided as below;

12. Whether IQAC received funding from any of the funding agency to support its activities during the year?   No
        If yes, mention the amount: ---nil---   Year: ------nil----

13. Significant contributions made by IQAC during the current year (maximum five bullets)

      *   To maintain all over quality in various aspects of the college

      *   To conduct various Extension activities

      *   To encourage the teachers to promote research and publication

      *   To encourage the students to take part in different activates

      *   To get and analyze feedbacks from different stakeholders

14. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
• Preparation of Annual Calendar in order to maintain quality • Preparation of students database • Encouraging the teachers to promote research and publication. • Preparation of Feedback System • Introduction of Students Achievements	• The teaching –learning and other activities have been carried out as per the Annual Calendar. • The students database has been prepared in order to cater different needs of the students • The teachers have published articles in peer reviewed journals and magazines and have participated in International/National/State level Seminar, Workshops and Conferences • Feedbacks from various stakeholders have been taken, analyzed and actions have been taken for improvements. • Students' achievements in different spheres have been highlighted to encourage the students and uploaded in college website.

15. Whether the AQAR was placed before statutory body?   Yes /No: **No**

Name of the Statutory body: Date of meeting(s):

16. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?
Yes/No: **Yes**   Date: 27/08/2018

17. Whether institutional data submitted to AISHE: **Yes** Date : 25/01/2019

18. Year: **2019-2020**   Date of Submission: 25/01/2019

19. Does the Institution have Management Information System?
No

If yes, give a brief description and a list of modules currently3 operational. (Maximum 500 words)

We were fixed fixed a meeting with our chairman J.K. Thesiya sir of the two line. J.K. Thesiya sir mainly focused on quality of education and woman's education, prepare a great definion of education for strong and weak handicapped woman's, preparation of competitive examination, higher percentage is important to society and notion too. Our full support toward to starting a new course. All student attract towards reading a books. That types of questions was our mainly vision. students woman who were studied in this institute and always trying to connect with this institute and also gave a guidance to other student to growing up day to day. it's our mainly effort. chairmanshree, all trustees, campus director, educational Director, Visit and guide all time.

CRITERION I - CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- At the beginning of each academic semester, our institution prepares Proposed Academic Calendar and the students are informed about the probable teaching days, internal examinations, curricular and co-curricular activities. The Academic Calendar has been uploaded in college website.
- Students' Orientation Programme is organized for newly admitted students to make them aware about the different college activities.
- The IQAC makes the newly admitted students aware about CBCS system and introduced University Curriculum. The internal and external evaluation of students have been carried out as per the University curriculum.
- As per the teaching assignments in the syllabus distribution, teachers prepare their Teaching Plan according to the number of lectures allotted in the University syllabus for each teaching points.
- Class tests and students seminars are organized after completion of each teaching units.
- Bridge Courses are held in each departments for those students who are weak in learning.
- Post-Graduate students are specially provided training for assignments, seminars and dissertations for academic research in future.
- Students' feedback on Curriculum have been taken and analyzed and suggestions are sent to particular Board of Studies for improvement.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
--nil--	--nil--	--nil--	--nil--	--nil--

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
--nil--	--nil--	--nil--	--nil--

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG
	B. A./ B. Com			1987
Already adopted (mention the year)				

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	--nil--	--nil--

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
--nil--	--nil--	--nil--

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
--nil--	--nil--

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	**Yes**	**No**	**Yes**	**Yes**

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedbacks on teaching-learning process are taken from the students through questionnaires approved by IQAC of the college. The questionnaires are distributed to the students and their filled questionnaires are collected. They are analyzed by the IQAC and the necessary suggestions are forwarded to the Principal of the college as well as concerned Board of Studies. The students are provided other Feedbacks on Administration and co-curricular activities. Students' suggestions are forwarded to the authority and tried to implement students' suggestions. Over all Feedback on campus also taken and students' demands are tried to fulfill. Parents' feedback and their valuable advises are implemented for the betterment of the students. Alumni of our college meets every year. They provide their feedback on various activities of the college. Our college is planning to introduce Online Feedback System in future.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications Received	Students Enrolled
B A –Psychology	180	145	145
B A- Gujarati	180	63	63
B A- Hindi	180	58	58
B A- Sanskrit	180	40	40
B A- Home Science	180	80	80
B. Com	480	444	444

2.2 Catering to Student Diversity   **B.A. B.COM. H.S. 2019-20 LINK**

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG Courses
2019-2020	831	00	15	00	15 UG Only

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-Resources)*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
15	15	OHP LCD Projector	03	00	Slides, e-text Online Audio & Video

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

    The mentoring system of the students is available in the institution. Following are the objectives of mentoring the students;

- To increase the teacher-student contact hours
- To identify the problems of slow learner students
- To encourage advanced learners
- To decrease the student drop-out ratio
- To prepare students for the competitive world
  In the mentoring process, all necessary information related to the students such as contact numbers, email, family income, category, gender, class attendance, tests etc are maintained in the student database. Teachers discuss with the parents during the Parent-Teacher Meeting and try to solve problems faced by the students.

Outcomes of the Mentoring System:

- Healthy atmosphere can be maintained in the campus.
- Significant improvement in the teacher-student relationship has been observed.
- Students have participated in various co-curricular activities.
- Students' performance in examination is improved.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
831	15	1:1

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	**15**	**06**	**00**	**13**

2.4.2 Honors and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
--nil--	--nil--	--nil--	--nil--

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the day of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B. A. B. A. (H. S) B. Com	**Graduate**	**3rd Year**	**10/10/2019 TO 14/11/2020 14/12/2020 TO 21/12/2020 24/12/2020 TO 02/01/2021**	**15/06/2020**

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation (CIE) system is initiated to acquire reforms. Students' area of weakness are identified and filtered from the evaluation from the internal assessment. Following steps are taken in various subjects in the institution to attain reforms;

- Multiple class quiz
- Monthly test
- Departmental seminar
- To write assignments
- Group discussion
- Organization of quiz
- MCQs Test/ Viva
- Online internal examination

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our institution is an affiliated college. Examinations are conducted at the end of each semester by the affiliated university Bhakta Kavi Narsinha Mehta University, Junagadh. The college informs the students about the university notices related to examination from time to time through college notice board and uploaded in the college site. All the departments conduct internal assessment of the students and the students are informed about these examination in advance. Internal assessment dates are provided in Proposed Academic Calendar which is uploaded in college website.

2.6 Student Performance and Learning Outcomes				
2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)				
Yes, Outcomes of all programs offered by the college are uploaded in college website. Following is the weblink: ---				
2.6.2 Pass percentage of students				
Program me Code	Program me name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage Rustle Link
Graduate	**B. A.**	**387**	**387**	**100.00 %**
Graduate	**B. Com**	**444**	**424**	**80.00 %**
2.7 Student Satisfaction Survey				
2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink) Our institution has initiated Students' Feedback System. The specimen of questionnaires and its analysis report has been uploaded in the college website. Weblink: --				

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organizations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	--nil--	--nil--	--nil--	--nil--
Minor Projects	--nil--	--nil--	--nil--	--nil--
Interdisciplinary Projects	--nil--	--nil--	--nil--	--nil--
Industry sponsored Projects	--nil--	--nil--	--nil--	--nil--
Projects sponsored by the University/ College	--nil--	--nil--	--nil--	--nil--
Students Research Projects *(other than compulsory by the College)*	--nil--	--nil--	--nil--	--nil--
International Projects	--nil--	--nil--	--nil--	--nil--
Any other(Specify)	--nil--	--nil--	--nil--	--nil--
Total	--nil--	--nil--	--nil--	--nil--

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights **(IPR)** and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
--nil--	--nil--	--nil--
0	00	International 01

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
--nil--	--nil--	--nil--	--nil--	--nil--

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
--nil--	--nil--	--nil--

Name of the Start-up	Nature of Start-up	Date of commencement
--nil--	--nil--	--nil--

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
--nil--	--nil--	--nil--

3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)*

Name of the Department	No. of Ph. Ds Awarded
Psychology, Librarian, Hindi,	07

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	B. A. B. Com	**02** **00**	**--**
Inter national	**--nil--**	**--nil--**	**--**

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	**04**	**11**	**07**	**00**
Presented papers	**00**	**00**	**00**	**00**
Resource Persons	**00**	**00**	**00**	**00**

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/collaborating agency	Number of teachers co- ordinated such activities	Number of students participated in such activities
NSS	**01**	**01**	**50**
NCC	**NCC**	**02**	**68**

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students Benefited
--nil--	**--nil--**	**--nil--**	**--nil--**

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities	Spacilay camp
NSS	NSS Unit of the college	Annual Camp	04	100	50
NCC	NCC Unit of the college	Celebration of Independence Day	02	100	50
NSS	NSS Unit of the college	Aids Awareness Programme	02	100	50
NSS	NSS Unit of the college	Community Upliftment Program	04	100	50

3.5 Collaborations			
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the Year			
Nature of Activity	Participant	Source of financial support	Duration
--nil--	--nil--	--nil--	--nil—

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Participant
--nil--	--nil--	--nil--	--nil--	--nil—

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries,

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
--nil-	00

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
--nil--	--nil--	--nil--	--nil---nil--	--nil--	--nil--	--nil—

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the Publication
	--nil--	--nil--	--nil--	--nil--	--nil--	--nil--

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure Augmentation	Budget utilized for infrastructure development
125990	**125990**

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	**4.16**	**00**
Class rooms	**27**	**00**
Laboratories	**05**	**00**
Seminar Halls	**01**	**00**
Classrooms with LCD facilities	**03**	**00**
Classrooms with Wi-Fi/ LAN	**02**	**00**
Seminar halls with ICT facilities	**01**	**00**
Video Centre	**01**	**00**
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	**00**	**00**
Value of the equipment purchased during the year (Rs. in Lakhs)	**00**	**00**
Others	**00**	**00**

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS Software	Nature of automation (fully or partially)	Version	Year of automation

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26256	22,41,003=77	0	5,892=00	26256	22,46,893=77
Reference Books	8584		76		8660	
	34840		76		34916	
e-Books						
Journals	34	58,593=00	4	3850=00	38	62,443=00
e-Journals	2	16,650=00				16,650=00
Digital Database						
CD & Video	319	14,913=00	0	0	319	14,913=00
Library automation	**Partially library automation since 2006 through SOUL 2.0.0.12**					
Weeding (Hard & Soft)	**We stored excess books in the store room.**					
Others (specify) Gifted Books	637	44,103=85	772	49,447=11	1409	93,550=96
Back Volumes	192		0		192	

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	**69**	**56**	**10**	**05**	**01**	**06**	**07**	**01**	**00**
Added	**01**	**01**	**00**	**01**	**00**	**00**	**00**	**00**	**00**
Total	**70**	**57**	**10**	**06**	**01**	**06**	**07**	**01**	**00**

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Free Moodle Site	------

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the module	Platform on which module is developed	Date of launching e -Content
--nil--	**--nil--**	**--nil--**	**--nil--**

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
200000,4.16 ACARES	**33710 Mters -17836.12sq**	**00**	**125990**

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)* (information to be available in institutional Website, provide link)

Our college hires services to repair and maintain computers and other academic facilities. We don't have to follow certain formality in this respect. Private contract for repairing of infrastructures is given by the management.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the Scheme	Number of students	Amount in Rupees
Financial support from institution	Scholarship from Government of Gujarat	**344**	The sanctioned amount is credited in the students' bank account. Hence it is not possible to get total amount of scholarship.
Financial support from other sources			
a) National	--nil--	--nil--	--nil--
b) International	--nil--	--nil--	--nil--

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
--nil--	--nil--	--nil--	--nil--

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2019-2020	nill	Nill	nill	Nill	Nill

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance Redressal
3	**1**	**45**

Ours is a woman college. The cases regarding sexual harassment and ragging are not occurred in our institution.

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Nill	00	00	Nill	00	00

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2019-2020	108	B.A./B.Com	Gujarati/Hindi/Commerce	BKNMU	M. A./M. Com

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	00	00
SET	00	00
SLET	00	00
GATE	00	00
GMAT	00	00
CAT	00	00

GRE	00	00
TOFEL	00	00
Civil Services	00	00
State Government Services	00	00
Any Other	00	00

5.2.4 Sports and cultural activities / competitions organized at the institution level during the year

Activity	Level	Participants
Sports Day	College Level	175
Annual Day	**online Yuvaday**	**21/01/2019**

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ Medal	National/ International	Sports	Cultural	Student ID Number	Name of the Student
2019-20	NCC CARD	**NCC CARDER**	PHOTO		**Sports Student**	

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In our college, we don't have elected student council but some student representatives. They always join hands with the teachers and administration to ensure overall development of the college. They organize different cultural programmes such as celebration of Annual Day, Republic Day, Independence Day, Sardar Patel Jayanti etc. in the college campus. They cultivate the sense of respect for our Indian culture and tradition. They organize various exhibitions and highlight different social, academic and cultural aspects.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

No, we have not registered Alumni Association but there is college level Alumni Committee.

5.3.2 No. of registered enrolled Alumni:

No

5.3.3 Alumni contribution during the year (in Rupees) **:**

No

5.3.4 Meetings/activities organized by Alumni Association **:**

The Alumni Committee of our college meets once in a year particularly on Annual Day. Our institution invites alumni on the day and they become part of celebration. They share their views and experiences and motivate the students to pick the summit of success.

CRITERION VI -GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization

Our college has a mechanism to provide operational autonomy to different functions in order to ensure a decentralized governance system. The Governing body and principal play pivotal role in governance system. The faculty members, non-teaching staff and the students are also given equal importance in decentralized governance system.

1. **Principal Level**

   The principal is the chairperson of the governing body and IQAC. The principal nominates co-ordinators of different committees for planning and implementation of academic and student related activities. All academic and administrative decisions are taken unanimously by consulting governing body, teachers and IQAC.

2. **Faculty Level**

   Faculty members are given representation in various committees. Sometime the formation of different committees is changed to ensure a uniform exposure of duties. Following are the different committees.

   - Admission Committee
   - Discipline Committee
   - Examination Committee
   - Research & Publication Committee
   - Feedback Committee
   - Career Counselling Committee
   - Grievance Redresal Cell
   - Cultural Committee
   - Alumni Association
   - Library Committee
   - Sports Committee
   - Nature Club
   - NSS
   - NCC

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial:

The college data is maintained by the principal and IQAC.

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each)**:**

- ❖ Curriculum Development
  In order to enhance improvement in curriculum our faculty members and members of BoS interact with the university and suggest improvement in curriculum.

- ❖ Teaching and Learning
  The faculty members attain quality and make teaching and learning interesting by using ICT apart from chalk and talk.

- ❖ Examination and Evaluation
  The semester end examination is conducted by the university but in order to get quality our faculty members adopted continuous evaluation of the students by weekly test, MCQ test, class seminar etc.

- ❖ Research and Development
  Research is the part and parcel of higher education. Our faculty members are always keen to carry

	on research by publishing articles in peer reviewed journals, writing book with ISBN and chapters in books.
❖	Library, ICT and Physical Infrastructure / Instrumentation Library is regarded as the source of knowledge. Our institution always eager to enrich library and other physical infrastructure.
❖	Human Resource Management The students are encouraged to participate in various co-curricular activities. They are consulted to prepare for competitive examinations.
❖	Industry Interaction / Collaboration Our faculty members interact with the different industries, various business houses, NGOs to provide the students job opportunities.
❖	Admission of Students The admission is provided on 'first come, first serve' basis in our college although the teaching and non-teaching staff provide consultation to the students to get admission.

6.2.2 : Implementation of e-governance in areas of operations:

❖	Planning and Development The IQAC makes Annual Calendar and uploads on the college website. www.smaccjnd.org
❖	Administration The college has complete office automation in administration. We have also library automation with the INFLIBNET.
❖	Finance and Accounts The financial matter is completely computerized. Our institution insists for caseless transactions. The salary of the staff and scholarship of the students are credited direct in their account.
❖	Student Admission and Support The details of various courses offered by the college are uploaded in college website for student support. Weblink is also provided to register his/her name. The students are communicated through e-mail.
❖	Examination The particulars of examination is communicated online.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year;
No

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
	--nil--	--nil--	--nil--	--nil--

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
	--nil--	--nil--	--nil--	--nil--	--nil--

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development Programme	Number of teachers who attended	Date and Duration (from – to)
--nil--	--nil--	--nil--

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):			
Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
15	**15**	**03**	**02**

6.3.5 Welfare schemes for

Teaching	The Welfare Schemes for teaching, non-teaching staff and students are provided as per rules of Government of Gujarat.
Non teaching	
Students	

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

  (with in 100 words each)

  Yes, the financial audits are conducted by the CA at the end of financial year regularly.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpo Se
Gujarat Government Nibhav grants	2,07,290.00 1,05,790.00 2,13,712.00	

6.4.2 Total corpus fund generated

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authorit Y
Academic	Yes	Knowledge Consortium of Gujarat	YES	
Administrative	Yes	Knowledge Consortium of Gujarat	No	

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

    The Parent-Teacher Association of our college meets once in a year particularly in Annual Day. The parents are also invited in the cultural events of the college. The Association plays key-note role in the development of the students as well as the college. The parents are provided progressive report, attendance report of their children. The parents' suggestions are initiated for the betterment of the students and the college.

6.5.3 Development programmes for support staff (at least three)

--nil--

6.5.4 Post Accreditation initiative(s) (mention at least three)

Post Accreditation initiatives are based on the recommendations mentioned in the Peer Team Report:
- Increase research and publications of faculty members
- Develop Career Counselling and provide placement to the students
- Arrange Workshop/Seminar/Conferences
- Provide Lift facility to the main building

6.5.5

a. Submission of Data for AISHE portal : (Yes /No) –Yes-- 2019

b. Participation in NIRF   : (Yes /No) –No--

c. ISO Certification   : (Yes /No)—Yes-- 2015

d. NBA or any other quality audit   : (Yes /No)—No--

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from---- to------)	Number of Participants
2019-20	• Preparation of Annual Calendar in order to maintain quality • Preparation of students database • Preparation of Feedback System	• 16/06/2019 • 01/08/2019 • 10/11/2019	• 1 hour • 2 hour • 1 hour	• 08 • 10 • 09

6.5.6 Number of Quality Initiatives undertaken during the year

CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period **(from-to)**	Participants	
Gender Equality Programme—Class to Class	Throughout Year	Female	Male
,,	,,	831	00

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:
Percentage of power requirement of the College met by the renewable energy sources

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	No	---nil--
Provision for lift	No	---nil--
Ramp/ Rails	No	---nil--
Braille Software/facilities	No	---nil--
Rest Rooms	No	---nil--
Scribes for examination	No	---nil--
Special skill development for differently abled students	No	---nil--
Any other similar facility	No	---nil--

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2019-2020	--	02	On particular Day	Cleanliness Drive, Girnar Svachhta Abhiyan	Social Awareness	50

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
No	---nil--	---nil--

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-------to ------)	Number of participants
• Celebration of Gandhi Jayanti to promote fraternity, non-violence, values and ethics • Celebration of Sardar Patel Jayanti to promote national value, community service	On particular Day pravruti fille mukavi	831

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)
• The Tree Plantation Programmes are organized by the NSS and Nature Club of college through out the year.   • The College Campus is declared as 'Plastic Free' zone.   • The NSS and Nature Club of college organize programme on identification and preservation of natural resources.   • Cleanliness Drive has been organized for the eco-friendly campus.   • Exhibition of Medicinal Plants from Girnar has been organized in the campus.
7.2 Best Practices
Describe at least two institutional best practices   Upload details of two best practices successfully implemented by the   institution as per NAAC format in your institution website, provide the link
• Green Campus Initiatives   • Programme on Female Foiticide   • Use of ICT in Teaching and Learning   • Digital Library
7.3 Institutional Distinctiveness
Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust   Provide the weblink of the institution in not more than 500 words
Our institution is women college. Our main vision is to impart quality education to the women from surrounding remote and rural area. The women hostel is functioning in our campus area. There are more than one thousand girls are residing and getting education. This is the most distinctive aspects of our college. Priority is given to impart quality education to the women. Use of ICT in Teaching and Learning, promotion of research and publication, digital library etc. are the thrust areas of our institution.

weblink : **sardarpateleducationtrust.org**

Shree Sardar Patel Education Trust Joshipura, Junagadh

Dr. Haribhai Godhani Education campus managed by Shri Sardar Patel Education Trust. Joshipara Junagadh. It situated at Joshipara in Junagadh can considered as a historical city in India and its origin and a variety of education with its development and growth. Strategically located near world Famous mount Girnar, historical Somnath Temple and Dwarika. The resident place of Asiatic lion at Sasan Gir, Gir Sanctuary and mahatma Gandhiji birth place porbandar. Today has emerged to be an active Education Hub in the western parts of India. It has mode its distinct identify in the Sector of education by offering numerous emerging and innovative educational programs. It attracted numerous students from all over Gujarat.

Shri Sardar Patel Education and charitable trust Formed with specific goal and objectives and It performed their activities in an excellent way toward its vision. Its main motive like providing quality of Education for girls student and how to make self reliant with different kind of activities like sports, cultural NSS and NCC activites through teaching various kind of Managerial skills and other soft and Vocational skills. through this sort of skill made for earning for future.

Dr. Haribhai Godhani who was a founder of this trust with noble cause for women education and women empowerment. He can be considered as strict followers of shri Sardar Vallabhai Patel. So he established Various trusts and number of Institutions for women education.

Shri J.K. Thesiya sir, Chairman manging trustee. He was follow Footprint of his predecessor Dr. Haribhai. He has completed reaming uncompleted dream of Dr. Haribhai Godhani under the leadership of J.K. Thesiya Sir and other trustees flourished different educational Units like Arts, Commerce, Science, Management, Computer scanter, education, primary, High school, training and distance learning. In presently all institute has reached their apex point of success. More over he more emphasized on public admistrative   class for Competilave exam and providing excellent reading facility with wide range of book collections.

In short, J.K. Thesiya Sir, other trustees Shri and campus Director sir always ready for any Sort of education assistance, all are dedicated and committed towards their goal. All of them have ready for completed dream of Sardar Patel and Dr. Haribhai Godhani.

Moreover this Institution have organized various kind of social activities like mass wedding, Navratri function, Tree plantation, series of lecture, career Guidance Seminares, Motivational seminars and soon through this sort of actives to enhanced knowledge of students.

8. Future Plan of Action for next academic year (500 words)

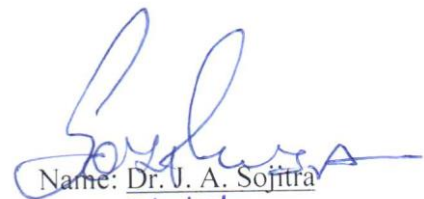Following is the Future Plan of Action for next academic year;

- Promotion of research and publication of faculty members. This plan can be initiated in the next academic

  year.

- Office automation to ensure an updated data management system in the college. It has been planned to include an online archiving of student, faculty and staff database with necessary details.

- Online feedback system is planned to be introduced.

- Complete digitalization of the college library is also planned.

- Organization of Seminar, Workshop and Conferences to promote research for faculty members and students.

- Career Counselling and Placement of the students must be strengthen in the future.

- Extension activities must be increased to impart social services and value education.

- Construction of lift facility in the main building for physically disabled students.

- Construction of rain water harvesting system in the college campus.

Name: Dr. K. S. Chotaliya

Signature of Coordinator, IQAC

I.Q.A.C. Cell
Shree Mahila Arts & Commerce College
Joshipura-Junagadh

Name: Dr. J. A. Sojitra

Principal

Signature of Chairperson, IQAC
Shree Mahila Arts & Commerce College
Joshipura-Junagadh